CAJON VALLEY UNION SCHOOL DISTRICT

(Use ink or typewriter for final markings)

Employee Name:		Site/Department	
Job Title:	[ ] Permanent [ ] Probationary	If unscheduled report check here [ ]	Due Date:

SECTION A: Checks in column D must be explained in column E. GENERAL SKILLS	A OUTSTANDING	B COMPETENT / MEETS STANDARDS	C NEEDS TO IMPROVE	D UNSATISFACTORY	E DOES NOT APPLY
1.Complies with policies, regulations, and procedures.					
2. Maintains a good attendance record.					
3. Observes time/work schedules.					
4. Presents an appropriate appearance.					
5. Uses materials/equipment safely and economically.					
6. Plans, organizes, and prioritizes work effectively.					
7. Relates respectfully and courteously to students.					
8. Responds to needs of communit					

SECTION B: Record job STRENGTHS and superior performance.

SECTION C: Record PROGRESS ACHIEVED in attaining previously set goals for improved work performance for personal or job qualifications.

SECTION D: Record specific GOALS OR IMPROVEMENT PROGRAMS to be undertaken during the next evaluation period.

SECTION E: Record specific work performance DEFICIENCIES or job behavior requiring improvement or correction. Explain checks in Column D.

y“0000 TD(. TD(com)Tj12.4800 0.0000 TD(m)Tj4.8000 0.0000 TD(uni)Tj8.2800 0.0000 TD(t)Tj1.8000 0.0000 TD()Tj7.6800 0.o13.6800 3(r)Tjnn 0.0000 TD(f)Tj2.1600 0.0000.560